

**District:** UNION PARK EAST COMMUNITY DEVELOPMENT DISTRICT

**Date of Meeting:** Thursday, January 6, 2022

**Time:** 6:00 p.m.

**Location:** Hilton Garden Inn  
26640 Silver Maple Parkway  
Wesley Chapel, Florida 33544

## *Agenda*

*Note: For the full agenda packet, please contact [sconley@vestapropertyservices.com](mailto:sconley@vestapropertyservices.com)*

### **I. Roll Call**

### **II. Audience Comments** – (limited to 3 minutes per individual on agenda items)

### **III. Audit Committee Meeting**

- A. Open Audit Committee Meeting
- B. Review of RFP and Evaluation Criteria Exhibit 1
- C. Consideration of Option to Renew the Existing Contract for Audit Services with DiBartolomeo, McBee, Hartley & Barnes, P.A. Exhibit 2
- D. Recommendation to Proceed
- E. Scheduling of the Next Meeting Date Exhibit 3
- F. Close Audit Committee Meeting

### **IV. Consent Agenda**

- A. Consideration for Approval - The September 7, 2021 Meeting Minutes Exhibit 4
- B. Consideration for Approval - The Unaudited November 2021 Financials – *To Be Distributed*
- C. Ratification of Contracts and POs: #010, 201-224 Exhibit 5

### **V. Business Matters**

- A. Consideration and Acknowledgment of FMS's Bonds Series 2021 Underwriter Services and Bonds Rule G-17 Disclosure Exhibit 6
- B. Consideration and Adoption of **Resolution 2022-01, Designating Officers** Exhibit 7
- C. Consideration and Adoption of **Resolution 2022-02, Supplemental Assessment Resolution** Exhibit 8
  - 1. Exhibit A: Fourth Supplemental Special Assessment Methodology Report dated September 15, 2021
  - 2. Exhibit B: Report of the District Engineer dated September 2, 2021

**V. Business Matters (continued)**

D. Consideration and Acceptance of Audit Committee's Recommendation

E. Consideration and Approval of Bridge Signs (Sign Solutions \$438.50) **Exhibit 9**

F. Discussion of District Management and Consideration of Contract for New District Management Service **Exhibit 10**

**VI. Staff Reports**

A. District Manager

1. Field Team Update

i **Electricity/Lighting at Mailboxes** **Exhibit 11**

B. District Counsel

C. District Engineer

**VII. Audience Comments – New Business – (limited to 3 minutes per individual)**

**VIII. Supervisor Requests**

**IX. Adjournment**